

CASS COUNTY COMMISSIONERS

MARCH 3, 2014

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Dave Arnold, Attorney James Knight, Auditor Vaneen Ide, absent was Attorney John Hillis. Jim Sailors opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

MINUTES

Ralph Anderson made a motion to approve the minutes with the following change, Commissioner Jim Sailors was absent from the February 18th meeting, Dave Arnold seconded. The motion carried unanimously. Auditor Vaneen Ide will make the correction before posting the minutes to the Cass County website and Commissioner's record book.

CLAIMS & PAYROLL

Ralph Anderson made a motion to approve the claims and payroll as presented, Dave Arnold seconded. The motion carried unanimously.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners with his monthly report. Jeff updated the Commissioners on the costs of snow removal for the County. Over 660 hours of overtime have been worked. The CCHD has had ten times the overtime compared to last winter. High water and ice flows from the 21st through the 23rd of February caused some damage to bridge 148 on CR 925E over Pipe Creek. This is a timber structure and the ice flow apparently severed one of the pilings on one of four pier structures. After consulting with our bridge engineers, it was determined that the missing piling is not an immediate threat to the structural integrity of the bridge. Measures have been taken to prevent a heavy load from being placed directly over the area where the piling is missing. CCHD has placed a lane restriction on the bridge at this time. A further inspection and assessment for repairs will be made as soon as the water level allows.

The CCHD has investigated a citizen's complaint to an offset intersection on CR 325S. After reviewing the accident history of the intersection, the CCHD recommends leaving the intersection as is and not making it a four way stop at this time. Dave Arnold made a motion to leave the intersection as it is, Ralph Anderson seconded. The motion carried unanimously.

Ray Eber appeared before the Commissioners with his report. The CCHD will host a LTAP training seminar and workshop at the 4H fairgrounds in May. The workshop will revolve around roadside safety, flagging and work standards. CCHD will be starting the next phase of the five year ADA plan in Young America. CCHD will begin replacing some of the sidewalks in the town. CCHD will expedite a previously scheduled project on Cr 900E between CR 800N and SR16. The high water on the 21st through the 23rd caused a hole to open up in the roadway. We will be slip lining the culvert pipe and repairing the road base at this location. This portion of the road is currently closed.

Jeff Smith requested permission to fill the truck driver vacancy at the CCHD. Dave Arnold made a motion to allow the filling of the vacant truck driver position, Ralph Anderson seconded. The motion carried unanimously. Jeff also requested approval of a funding commitment letter for railroad engineering for the 400S project. Ralph Anderson made a motion to approve the funding commitment for the 400S project, Dave Arnold seconded.

Jeff Smith requested permission to list the shop service truck and a wrecker as surplus property. Ralph Anderson made a motion to approve the service truck and wrecker as surplus property, Dave Arnold seconded. The motion carried unanimously.

PARK DEPARTMENT

Lucas Beach appeared before the Commissioners with his monthly report. Lucas informed the Commissioners the severe winter weather has taken its toll on the Park. Erosion has been substantial on most of the gravel roads throughout the park. The trees in the park have been falling due to the shallow root system. Cutting up the fallen trees has taken a couple of weeks. Lucas requested that the Commissioners consider the lease agreement with Webzsphere, LLC for scuba diving. Lucas introduced William Baker from the Indy Dive Club to outline the lease. Dave Arnold made a motion to accept the lease as presented, Ralph Anderson seconded. The motion carried unanimously.

Lucas requested permission to begin hiring for the summer at the park. His request is for 15 seasonal people, two part time people and two full time people. Ralph Anderson made a motion to approve the seasonal hiring of 15, and two part time and two full time people, Dave Arnold seconded. The motion carried unanimously.

HEALTH DEPARTMENT

Bob Vernon appeared before the Commissioners and presented his monthly report. During the month of February, seven routine vaccination clinics were held and one flu clinic for children. A total of 302 patients were seen with 708 vaccinations given. Ninety nine birth certificates were issued during the month of February of those twenty five were free to new parents. One hundred thirty one death certificates were issued and two genealogy searches were done along with two paternity affidavits.

Twenty six retail establishments have been inspected and two follow up inspections were conducted. There were no temporary inspections and no temporary permits issued during the month of February. Bob informed the Commissioners that the new operating hours were going well. Monday, Tuesday, Thursday and Friday hours are 8 to 4 and on Wednesday the hours are 8 to 6. Bob presented the Commissioners with a copy of the Preparedness Grant in the amount of \$6,500.00 and an outline of the expenditures of the grant. Dave Arnold made a motion to approve the Preparedness Grant, Ralph Anderson seconded. The motion carried unanimously. Bob also requested permission to fill the soon to be vacated Environmental position and a summer intern. Ralph Anderson made a motion to allow the replacement of the Environmentalist position and a summer intern, Dave Arnold seconded. The motion carried unanimously.

I.T. DEPARTMENT

Cj Gilsinger appeared before the Commissioners with the monthly I.T. report. Cass County finally has a certified poll book. The hardware has now been ordered and should be here the first week of March. Hart Intercivic will be in Cass County March 20th and 21st for State testing and training. They will also return in April to assist with poll worker training. The electronic door access control is installed and functional. I.T. is still waiting for the new lock cores so we can change them out and go completely to the electronic system.

Lucas Beach, Park Supervisor and Cj traveled to the Indianapolis Indy Boat Sport and Travel show. Lucas and Cj spoke with several campgrounds in regards to what management software they are currently using. We received several recommendations. We believe that the one we have selected fits the needs, both functionally and financially for the Park. The new payroll voucher took a lot of I.T. time this month. After getting approval from the SBOA we scheduled a training session for everyone involved in payroll submission.

This month we have discovered a roof leak in our annex building server room. Richard Gundrum, Maintenance Supervisor, is working on this problem. Our server room in the courthouse has a duct running to the roof that we use for air circulation. It started leaking this month as well however this one is dripping onto our server rack. Richard is also working on this and we are having a drip pan installed to prevent any future leaks from getting to our I.T. equipment.

SHERIFF DEPARTMENT

Sheriff Randy Pryor appeared before the Commissioners with a request to fill the vacancy of one part-time Corrections Officer. Ralph Anderson made a motion to approve the request to fill one part-time Corrections Officer, Dave Arnold seconded. The motion carried unanimously.

CAR BIDS

The only bid received was from Fletcher Chrysler Dodge located in Franklin, Indiana. Attorney Jim Knight opened the only bid:

Fletcher Chrysler Dodge
3009 N. Morton Street
Franklin, IN 46131

2014 Dodge Charger Pursuit	\$22,899.00
5.7L V8	
White	
HD Cloth Bucket & Rear Bench Seat	
Front Reading/Map Lamp	
Black Left Spot Lamp	
Equipment Mounting Bracket	
Full Size spare	
Floor Carpet	
Standard Police Package Equipment	

2014 Dodge Charger Pursuit	\$22,743.00
5.7L V8	
Blue	
HD Cloth Bucket & Rear Bench Seat	
Front Reading/Map Lamp	
Equipment Mounting Bracket	
Full Size spare	
Floor Carpet	
18" Wheel Covers	
Standard Police Package Equipment	

Ralph Anderson made a motion to take the bid under advisement, Dave Arnold seconded. The motion carried unanimously.

CASS COUNTY ECONOMIC DEVELOPMENT

Christy Householder appeared and presented her monthly report. The newest business retention and expansion for Cass County is MT Fabricating, INC. The Cass County Council approved 4 year tax abatement for new equipment. Christy continues to meet with businesses around the county.

EMA

Alvin Beckman appeared before the Commissioners requesting permission to seek approval for the Emergency Management Performance Grant. The amount eligible is not to exceed \$5,110.00. Ralph Anderson made a motion to approve the Emergency Management Performance Grant, Dave Arnold seconded. The motion carried unanimously.

PLANNING DEPARTMENT

Arin Shaver appeared before the Commissioners and presented the Ordinance for Amending the Zone Map in the Cass County Zoning Ordinance. Dave Arnold made a motion to approve the Ordinance for Amending the Zone Map in the Cass County Zoning Ordinance, Ralph Anderson seconded. The motion carried. This becomes Ordinance 2014-02.

Arin also presented a Cass County Commissioners Amendment to the Cass County Comprehensive Plan Future Land Use Map in the Clymers Area in the form of a Resolution. Dave Arnold made a motion to approve the Amendment to the Cass County Comprehensive Plan Future Land Use Map, Ralph Anderson seconded. The motion carried unanimously. This becomes Resolution 2014-01.

PUBLIC COMMENT & ADJOURN

Commissioner Ralph Anderson read the following proclamation:

Whereas: In September of 1954 three women started meeting to discuss how to provide opportunities for their loved ones with special needs and 10 years later the beginning of what is now Peak Community Services was formed; and

Whereas, sixty years later Peak Community Services continues to provide opportunities for over 130 individuals; and

Whereas: Peak Community Services joins the Indiana Governor's Council for People with Disabilities to make the citizens of Cass County aware of those individuals with special needs, and

Whereas: The month of March 2014 has been designated as "Disability Awareness Month," and this year's theme is "Dare to Dream" to celebrate and recognize people with disabilities; and

Whereas: disability is a natural part of the human experience and in no way diminishes the right of individuals with disabilities to live independently, enjoy self-determination, make choices, contribute to society, and experience the economic, political, social, cultural and educational mainstream of American society; and

Whereas: family members, friends and members of the community can play a central role in enhancing the lives of people with disabilities, especially when the family and community are provided with necessary support services, and public and private employers are aware of the capabilities of people with disabilities to be engaged in competitive work in inclusive settings; and

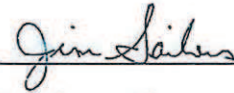
Whereas: the most effective way to increase disability awareness is through everyone's active participation in community activities and the openness of all of us to learn and acknowledge each individual's contributions; and

Whereas: the goals of this agency include providing individuals with disabilities the opportunities and support to make informed choices and decisions; live in homes and communities where they can exercise their full rights and responsibilities as citizens; pursue meaningful and productive lives; contribute to their family, community, state and nation; have interdependent friendships and relationships with others; and achieve full inclusion in society.

Now Therefore Be It Ordained: that the month March 2014, in Cass County, Indiana be proclaimed as Disability Awareness Month and that the Commissioners of Cass County call on all its citizens to become more aware of the obstacles that our disabled citizens face on a daily basis.

Ralph also announced the play "Stage Door" will be March 7, 8 and 9th at McHale Performing Center. Dave Arnold proclaimed May 1st as National Day of Prayer to be held at the Cass County Government Building from 11:30 to 12:30. Dave made a motion to approve May 1st as National Day of Prayer, Ralph Anderson seconded. The motion carried unanimously.

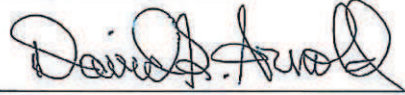
Ralph Anderson made a motion to adjourn, Dave Arnold seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Dave Arnold, Member

ATTEST: 

Vaneen M. Ide, Auditor